

Vicinity 2024 – **EXHIBITION AGREEMENT** Artist # _____

(Between the Artist, the NCAC and the Norris Galleries). Artist # will be assigned at Check-In September 6

- 1). The NCAC assumes no responsibility or liability for damaged or stolen artwork while work is included in the gallery. Utmost care will be taken in handling and hanging. **ARTISTS ARE RESPONSIBLE FOR INSURING THEIR OWN ARTWORK.** Each artist may submit **ONE** work for consideration.
- 2.) NCAC reserves the right to photograph all exhibited work and post the artwork and artist information on the Norris website for educational & promotion purposes.
- 3). Artwork submitted for the Norris Galleries exhibits must be **NEW** and never exhibited in the Norris Galleries. Artwork substitutions are not allowed during the exhibit.
- 4). The Norris reserves the sole right to refuse to exhibit any work that does not adhere to gallery installation and display requirements including the use of correct wiring, quality matting and framing, and entering work that does not meet size and dimensional limitations. **Refer to requirements listed on the Norris website (www.norrisculturalarts.com).** All work submitted for display must be suitable for viewing by all audiences.
- 5). The artist authorizes the Norris Cultural Arts Center (NCAC) to sell accepted work at the price specified by the artist. **ALL WORK MUST BE FOR SALE.** NCAC will retain thirty percent (30%) of the selling price of each work sold to help defray operating expenses. Artists will be notified of any sales of their work, and a check will be sent within 3 weeks of the exhibit's closing. If work is sold, the artist may be required to provide their Social Security number to NCAC for tax reporting purposes.
6. All artwork remains on exhibit at the Norris Cultural Arts Center from September 14 – November 3, 2024. **All work must be original in concept and execution** (no reproductions or giclees). Galleries are open **Thursday - Sunday, 11 am – 4 pm**.
7. Artwork must be dropped off and picked up by the artist OR their representative on the dates and times specified below. **Artwork not picked up after seven (7) days past the pick-up date (October 30) will become the property of NCAC.**

- **Delivery Date:** Friday, September 6 (12 - 4 pm)
- **Artist Notification:** Sunday, September 8 (artist notified of work accepted or declined)
- **Pick up of Declined Work:** Monday, September 9 (12 pm – 4 pm)
- **Exhibit Dates:** Saturday, September 14 - Sunday, November 3
- **Artists' Reception:** Sunday, September 22 (2 pm - 4 pm; awards = 3 pm)
- **Pick up Exhibit Work:** Monday, November 4 (12 pm – 4 pm)

Artist Name (PRINT): _____

Title of Work (PRINT): _____

Medium: _____

Address: _____

City/Zip code: _____ **Phone:** (_____) _____ - _____

Email: _____

Cell phone: (_____) _____ - _____ **Price of work:** \$ _____

All terms of this agreement are verified by all parties as evidenced by these signatures on Sept. 6, 2024

_____ (Artist) _____ (Gallery Rep.)

FEE: (\$35.00): _____ **CASH** **OR** _____ **CHECK #** _____ (written to: NCAC)